

## GOVERNANCE AND AUDIT COMMITTEE

<b>Date of Meeting</b>	Monday, 25 November 2024
<b>Report Subject</b>	Governance and Audit Committee Self-Assessment – Action Plan – Mid Year Review
<b>Report Author</b>	Internal Audit, Performance and Risk Manager
<b>Type of Report</b>	Assurance

### EXECUTIVE SUMMARY

In April 2024 a report was presented to the Governance and Audit Committee on the outcome of the committee’s self-assessment.

This report provides committee with a detailed action plan of how the findings in the self-assessment will be addressed. This action plan has been established by the Chair and the Vice Chair of the Committee.

The action plan for the self-assessment is detailed in Appendix A.

### **RECOMMENDATIONS**

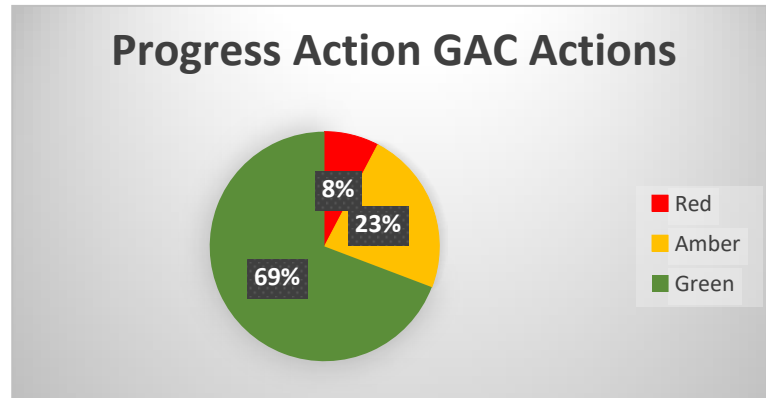
1	That the Committee considers the action plan and reaches a decision on whether any further information is needed.
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### REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE GOVERNANCE AND AUDIT COMMITTEE SELF ASSESSMENT ACTION PLAN</b>
1.01	<p>In February 2024, the self-assessment was completed, and a report presented to the Governance and Audit Committee in April 2024.</p> <p>At the meeting it was agreed that a mid-year review of the action plan should be brought back to committee.</p> <p>Overall positive progress has been made. Out of the 13 actions progress raised only one has not progressed:</p> <ul style="list-style-type: none"> <li>• Seek feedback from Chairs of Scrutiny on co-working arrangements to ensure good communications and complementary approaches to improvement. Establish ongoing comms system between GAC Chair and Chairs of Scrutiny. To address this, Individual meetings to be</li> </ul>

established between the Chair and Vice Chair of GAC and each OSC with the aim of improving relationships and understanding of each other's role. This is due to be arranged in January 2025.

**Summary of Progress**



Appendix A details full progress against actions.

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None from the report itself. Resources may be required to address any actions or development needs identified.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Summary results from the facilitation workshop attended by the Governance and Audit Committee Members were compiled by the Chair and Vice Chair of the Committee.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	The Governance and Audit Committee is part of the governance framework for the Authority. It therefore must function effectively to fulfil its role. This process allows the committee to assess how effective it is and take action to mitigate any deficiencies.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix A – Governance and Audit Committee Self-Assessment Action Plan – Mid year review

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None.

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<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Corporate Governance:</b> the system by which local authorities direct and control their functions and relate to their communities. It is founded on the basic principles of openness and inclusivity, integrity and accountability together with the overarching concept of leadership. It is an inter-related system that brings together the underlying set of legislative requirements, governance principles and management processes.